

MEETING DATE	MEETING START	SUMMARY OF MEETING MINUTES	
10.22.2015	1:30pm	Draft Minutes	
Location:	Beverly Heritage Hotel 1820 Barbar Lane, Milpitas		
Meeting called by:	SBOSG		
Type of meeting:	Quarterly Update		
Minute Recorder:	Scott McGourty, Republic Services		
Attendees:	See attached sign-in sheet.		
Discussion:			
Don Litchfield	Introductions		
C. Kote/D. Litchfield	Bio-solids placed in stockpile, a bio-filter media (saw dust) placed over the bio-solids and is not being used as an ADC, leachate transfer via force-main.		
C. Kote/ D. Litchfield/ J. Marvin	J. Serpa to create a mock layout for the SBOSG website for January meeting, plan on linking to facilities, include weather data and relevant information.		
J. Marvin	Milpitas complaints mostly after hours higher in Oct'15. Inspectors doing odor survey around the perimeter at 6:30 PM. NILF and WWTP cited for Public Nuisance in Oct'15. Surface sweeps of LF showed exceedances over 500 ppm.		
D. Litchfield	Surprised about results of last sweep. Additional wells were being installed, additional expertise, less digester waste to Newby.		
B. Bates	Need to reduce contamination of material going to ZWED. Overs come to Newby, compost still onsite about a 1/3 left, add chips after turning.		
C. Kote/K. Davies	Leachate transfer via pipe, Odor study, 30 Year Master for WWTP, Lagoons gone in 5 – 6 years.		
Action Item: Landfill Gas			
Gas Compressor needs			
Responsible Party:	K. Davies	Deadline:	TBD
Action Item: Mock Website & Access to weather data			
Present Mock website and establish timeline to online access to weather information.			
Responsible Party:	J. Serpa, S. McGourty	Deadline:	TBD
Action Item: MRF Contamination			
Discuss MRF contamination levels and how to reduce it.			
Responsible Party:	D. Litchfield, B. Bates	Deadline:	Q1 2016
MEETING END		NEXT MEETING	
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